University Park Improvement District Board Meeting
November 17, 2026
University Park Clubhouse – 7:00 PM

1.Call to Order - Regular Monthly Board Meeting 7:00 p.m.

Board members present: Sarah Dahl, Richard Soash, Jo Ann Zahner. Attendees: John Cassida, Curt & Cindy Friedrich, Evan McMillan, Todd Schmidt, James & Karla Slaymaker, Forrest Whitt, Diane & Kevin Wilcox, Amie Winters Online: Annie Feldman, Jim Jackson, Kim & Jeff Luna

2.Approval of Agenda 3-0

3.Approval of the Monthly Meeting minutes October 13, 2026 3-0

4.Approval of Financial Report – There was some clarification on dirt/gravel expenses and the change order for trenching for the court project. Richard will check on why we did not receive the monthly $100 check from Kansas Broadband Internet for placing their antenna on the water tower. The report was approved 3-0

5.Public Forum (State Name - 3 minute per UPID Policy) No comments from attendees.

Evan McMillan from Riley County Public Works (RCPW) provided an update on the sewer lagoon project, reporting that lagoons have been tested and are functioning within allowances despite a pipe size change from 8 to 6 inches. The project has met the first grant deadline of October 31 for $1.5 million. There is about $250,000 remaining from a KDHE loan of $460,000. The loan has a 60% forgiveness rate which will leave $276,000 outstanding.

Bayer Construction is doing forced main testing now and has requested a change order of 40 working days because of weather delays and delays in the delivery of the pump and the generator. Possible completion date will be the end of December.

A mix of rye, buffalo and Bermuda grasses will be used to reseed the construction area.

There will be a permanent generator for the main pump, but no electrical backup at the individual lift stations. Evan said that they are considering using portable generators to be move among the lift stations to keep them working, but it is unknown if the necessary electrical connections are in place to be able to connect portable generators.

Bayer will need to come back to repair settling on the UP roads and the on relocated water line. RCPW will remove trees encroaching on fenceline in the spring. RCPW will be responsible for mowing around lagoons because of liability issues. RCPW is considering installing electronic transmitters on water meters at some point. Reduced costs from not having daily monitoring of the current sewage treatment plant will help offset the costs.

6.Officer Reports

a.Sarah - A special meeting was held on Oct 21 to approve additional funds for upgrades around the court. After some discussion, the minutes were approved 2-0 with Richard absent from the meeting.
b.Jo Ann - Outstanding money has been paid by former tenant of the rental house.
c.Richard – Nothing to report

7.Committee Reports - Standing Committees and Liaison Updates

a.Boat Ramp – John Cassida - The ramp area is accessible since the water level has dropped.

b.Equipment – Curt - Everything up to date and winterized.

c.Firewise – Todd Schmidt has submitted the application for renewal of UP as a Firewise Community. Please

continue to report hours to his email UPIDfirewise@gmail.com

d.Golf Course – Forrest worked with dethatcher on the sand greens.

e.Riley County Parks Board – Curt Friedrich – The Dec 8 meeting is the deadline to turn in 2027 requests. UP will request $500 for lights and fans at the clubhouse & $3000 for reconfiguration of the disc and golf courses after the lagoon project is completed.

f.Prairie Management – Laura Mendenhall – Planned burning between now and next spring.

g.Sherman Township Liaison – Jo Ann Zahner - Brian McNulty won the election with 65 votes

h.Welcome – Sande/ Shelly Williams - New renters at 11104 Lakeview Drive.

i.Pickleball/Sport Court - Diane Wilcox reported that work started today (11/17) on the fence installation; they have completed the trenching. They will put down-landscape cloth, wrap drain pipe, lay another layer of cloth and cover it with rock and then the washed limestone.

UP has spent $22,780 on the project. The cost of the fence was $15,921+ $2,000 for the change to trench and install the French drain. $9,785.57 remaining in RC Parks account leaving $6,135 from UP budget.

$1,200 has been raised from the sale of limestone blocks for the retaining wall which cost a total of $3,000.

It was suggested to delay putting parking barricades until the parking lot has been regraded. UP should request our money back from the fencing company for the installation.

Costs remaining to complete the project: paint the lines on the court & regrade the parking lot. Diane and volunteers will assemble the basketball goals when weather permits. Jo Ann has asked for price to paint lines She will also contact Tyson Meader, Sherman Township grader, to see if he would grade the parking lot for better drainage. Sarah & James will also meet with him

8.Unfinished Business

a.Travis & Aly Gilbert - breaking ground on their new home build soon, in Lakeside Heights; want to connect to UPID water/sewer. Gilbert's to pay cost to extend utilities; New special assessment from lagoon will include Gilbert's property (share cost) - No updates. Tabled

b.Old Fire Station – The discussion included the following: Tenant will be required to get liability insurance. They will have to have the electricity turned on in their name in order to open the doors. If heat is required, they will have to have a tank installed and filled. Rent will be $400 per month with a 6-month initial term and 30 notice for both parties to terminate the contract. Motion was made to approve these terms for leasing the firehouse. Approved 3-0,

c.Turkey Trot - Thanksgiving morning. Meet at the clubhouse at 8:45 am; the walk/run will start at 9:00 on south-side of road only.

9.New Business – listed agenda items had already been covered in the course of the meeting.

10.Announcements

a.Board Announcements i. Cedar Christmas Tree Harvest Saturday December 5th 8:00-11:00 at the clubhouse. There will be coffee, hot chocolate and donuts. They will help you cut a cedar tree and get it to your vehicle.

b. There were no community announcements

11.Motion to adjourn at 8:08 pm Approved 3-0